



All Directors
 Secretary
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Minutes of the Annual General Meeting of the Bath Royal Literary and Scientific Institution Trustee (Company No 2857000) held electronically on Wednesday 21st October 2020

Directors Present:

Mrs Betty Suchar (Chair), Mr Stephen Bird, Mr Michael Davis, Prof Jon Dawes, Dr Daniela De Angeli, Dr Henry Ford, Prof Ian Gadd, Mr Chris Garcia, Dr David Haywood, Gerry Kontos, Dr Penelope Law, Mr Joe Willson

Apologies: Mr David Hall, Cllr Bharat Pankhania

Secretary: Mr J Gardner.

Agenda Item	Discussion	Action:
1.	<p>Welcome</p> <p>Chair Betty Suchar (BS) welcomed all attendees to the meeting which was being held electronically due to Covid Pandemic government regulations. BS confirmed the meeting was Quorate and clarified that the current meeting for the BRLSI Trustee Company would be followed by the meeting of the BRLSI Charity.</p>	
2.	<p>Apologies for Absence</p> <p>Apologies had been received from Jill Brown, David Hall (Appointed Director) and Michael Maud.</p>	
3.	<p>Minutes of last meeting held on 23rd October 2019</p> <p>With Chair BS proposing and Michael Davis seconding, subject to typographical errors the minutes were confirmed as an accurate record of the meeting.</p>	
4.	<p>Matters arising from minutes of 23rd October 2019 not on the Agenda</p> <p>No matters arising were raised.</p>	
5.	<p>Director Resignations, Appointments and Elections</p> <ol style="list-style-type: none"> 1. Chair BS provided a summary of all elected Directors names, positions held within BRLSI's organisation and Appointed Directors and the appointing body they represented on the BRLSI Board. 2. BS confirmed that as 3 nominations had been received for the 3 elected Director vacancies, and all nominees had been checked and validated to seek election, members confirmed through an electronic poll that 	

	<p>nominated candidates Michael Davis, David Haywood and Joe Willson be elected for a 3 year period.</p> <p>3. Election Manager Mike Twohig and Deputy Election Manager Gerie Herbert were thanked for the work they had undertaken in the election procedure</p>	
6.	<p>BRLSI Trustees Financial Statements for the year ended 31st March 2020</p> <p>With BS confirming that the BRLSI Company Accounts are a zero account with no transactions (as all BRLSI transactions are recorded through the BRLSI Charity Accounts) and had been approved by the BRLSI Board, members acknowledged receipt of the Company Accounts.</p>	
7.	<p>Appointment of Auditors</p> <p>Chair BS informed members that due to financial thresholds, a full Audit of the BRLSI accounts would be required to replace an Independent Examination for 2020/201. With Joe Willson (JW) proposing and Michael Davis (MD) seconding, the appointment of Bishop Fleming as Auditors for the 2020/2021 period was approved through an electronic poll.</p>	
8.	<p>Any Other Business</p> <p>With no matters of other business being raised the meeting was declared closed</p>	

Betty Suchar

Chair of Directors